



ST. MARK'S CHURCH

EPISCOPAL-ANGLICAN

Approved Vestry Meeting Minutes February 22, 2022, 7:30 pm

A. OPENING

Vestry members attending were Rev. Christopher Wilkins, Lee Mericle, Rosanne Tingley, Jose Fernandez, Peter Gale, Pamela Gibson, Charlene Langley, Beth Walton, and Janis Smith - Parish Administrator, Joyce Walker – Vestry Secretary.

All information for this meeting was sent to the Vestry members on Friday, February 19, 2022, so that everyone could read the information prior to the meeting. All the information in that mailing is attached to these minutes for the record and incorporated herein.

1. Opening Prayer:
At 7:35 p.m. Rev. Wilkins opened the meeting with prayer. A quorum was present.
2. Acceptance of the meeting agenda:
A motion was made by Pamela Gibson and seconded by Charlene Langley “to accept the meeting agenda.” The motion carried.
3. Review and approval of the minutes from the January 22, 2022, vestry meeting. A motion was made by Lee Mericle and seconded by Rosanne Tingley “to accept the minutes with a correction to Bishop Mariann Budde’s name on page 7.” The motion carried.

B. REPORTS

1. Officers’ Reports
 - a. Report from the Rector:
Rev. Wilkins is still working on a program for Lent on Wednesday evenings. Virginia Nolan may be able to come back to Riderwood in a couple of weeks. He is also still looking for a musician for Riderwood. Ray Groshong is not available currently.

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Under vestry recommendations Rev. Wilkins was asked about item #7 on his report about the information he included from Dean Overbeck. He explained how he wanted to use this to help the vestry members on working together as a whole. He also talked about the EDOW's "Tending our Soil" initiative. Even though the vestry didn't feel like it was feasible at this time, he still wanted to share some information that was sent to him by Rev. Jennifer Gamber. It contains lots of demographic information about the area St. Mark's serves that would be beneficial to evangelism and outreach.

b. Report from the Senior Warden:

No questions or concerns.

c. Report from the Junior Warden:

No questions or concerns.

d. Report from the Treasurer:

Lee Mericle made a motion seconded by Beth Walton "to accept the treasurer's report as written." The motion carried.

2. Vestry Liaison Reports

a. Buildings and Grounds:

The furnace that heats the Parish Hall has been fixed, so, the heat is now working in the Parish Hall.

Peter McGahan suggested that a more insulated type of blinds be purchased for the VAS office and classroom.

The copier will be fixed this week.

The backflow repairs have been completed.

The Roofing company has still not sent anyone out to check out the leak in the office yet. The foreman is supposed to be coming out tomorrow (Wednesday) to do this.

VAS will be starting two evening programs in March. There is no date on when the Senior Daycare Center will open.

b. Christian Formation and Education:

Rev. Wilkins has ordered some books in order to develop some new programs for prayer and devotion.

c. Communications:

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There was some discussion about a baptism for Bishop Mariann's visit. She and Rev. Wilkins had a meeting after the report was written and they have decided to do something different for the service.

- d. Development:
No questions or concerns.
- e. Evangelism:
No questions or concerns.
- f. Fellowship:
Fellowship will have things ready for coffee hour on March 6, 2022.
- g. FOC:
Rosanne discussed some highlights of the report because the FOC meeting was postponed until Sunday, February 20, 2022. Therefore, this report was not sent with the rest of the vestry materials that were received by members prior to this meeting.
 - (1) The correct spelling of Max Moffitt's last name is Moffett.
 - (2) The payments to Max for the bill he submitted in January was broken down into 4 payments each that began in January.
 - (3) St. Mark's transferred less from the investments for operating expenses than budgeted.Ray Lee is retiring as FOC Chairman in June 2022. He is in the process of training a possible replacement.
- h. Outreach:
No questions or concerns.
- i. Pastoral Care:
One call was made this month. Rev. Wilkins has been providing Pastoral Care for Riderwood until Virginia Brown Nolan can return to those duties.
- j. Stewardship:
No questions or concerns.

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- k. Thrift Shop:
No questions or concerns.

- l. Worship (included in PIC Report)

C. OLD BUSINESS

1. Annual Meeting Summary, Comments:

The Annual meeting went well even though there were some problems with the participants on zoom being able to hear clearly.

2. Covid Precautions:

The mask mandate has ended in Montgomery County. Rev. Wilkins and the choir members can choose to wear mask at their own discretion during the service. Coffee hour will resume on March 6, 2022, using the same precautions that they were using before coffee hour stopped this last time. When hosting coffee hour each item should be wrapped separately, so that people can just grab them and go.

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D. NEW BUSINESS

1. Bishop's Visitation Sunday March 6, 2022:

The service is already planned. The vestry meeting with Bishop Mariann will be hybrid after the 10:30 am service. Rev. Wilkins suggested that the vestry consider what St. Mark's needs to move forward and how the diocese can help with it.

2. Parochial Report:

A motion was made by Lee Mericle and seconded by Beth Walton "to accept the parochial report." The motion carried.

3. Staffing Changes:

Lee Mericle made a motion that was seconded by Rosanne Tinsley "to accept the staffing changes that were listed in the vestry material packet." The motion carried.

4. Vestry Liaison Roles and Assignments:

Beth Walton accepted Pastoral Care liaison.

Jose Fernandez accepted Counter liaison.

Charlene Langley and Pamela Gibson will continue to be Fellowship liaisons.

5. St. Mark's Wish List:

If possible, the vestry would like a member of the vestry to take on this project. The purpose of the wish list is to ask parishioners to donate items that St. Mark's needs without the cost coming from St. Mark's budget. Some things to consider for the wish list would be the monthly website maintenance fee (\$35), a bench for the Meditation Garden, and an updated sound system.

Vestry pins were given to the new members who were present – Beth Walton, and Peter Gale.

E. ADDITIONAL MATTERS

1. For the Good of the Order and for Good Order:

Lee Mericle made a motion that was seconded by Peter Gale "to set the Annual Meeting date for 2023 as February 12, 2023." The motion carried.

F. CLOSING PRAYER

Beth Walton made a motion that was seconded by Pamela Gibson "to adjourn the meeting." The motion carried. Rev. Wilkins ended the meeting at 9:50 p.m. in prayer.

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