

**THE 2021 SPECIAL REPORT OF EPISCOPAL CONGREGATIONS AND MISSIONS  
ACCORDING TO CANONS I.6, I.7, AND I.17  
(OTHERWISE KNOWN AS THE PAROCHIAL REPORT)**



Name of Congregation <b>St Marks Church Fairland</b>		Diocese <b>Washington</b>	
Street Address 1 <b>12621 Old Columbia Pike</b>		City <b>Silver Spring</b>	State <b>MD</b>
Street Address 2	Zip + 4 <b>20904-1614</b>	County <b>Montgomery</b>	Country <b>United States</b>
Mailing Address 1 <b>12621 Old Columbia Pike</b>		City <b>Silver Spring</b>	State <b>MD</b>
Mailing Address 2	Zip + 4 <b>20904-1614</b>	County <b>Montgomery</b>	Country <b>United States</b>
Congregation's Email address <b>office@stmarks-silverspring.org</b>		Congregation's Web Address <b>www.stmarks-silverspring.org</b>	
Federal Tax ID # <b>52-6082617</b>		Phone # <b>301-622-5860</b>	

**Report Preparation**

Membership, Attendance, & Services prepared by (Print or type name) <b>Rev. Dr. Christopher I. Wilkins</b>	Email Address <b>rector@stmarks-silverspring.o</b>	Daytime Phone <b>3016225860</b>
Stewardship & Financial Prepared by (Print or type name) <b>Janis L. Smith</b>	Email Address <b>administrator@stmarks-silvers;</b>	Daytime Phone <b>3016225860</b>

**Certified by the Clerk of the Vestry**

Certified by (Print or type name) <b>Joyce Wilkins</b>	Email Address <b>office@stmarks-silverspring.o:</b>	Daytime Phone <b>3016225860</b>
Signature		Date <b>02/22/2022</b>

**Certified by Treasurer/Financial Officer**

Certified by (Print or type name) <b>Rosanne Tingley</b>	Email Address <b>treasurer@stmarks-silverspring</b>	Daytime Phone <b>3016225860</b>
Signature		Date

**Certified by Rector/Vicar/Person in Charge**

Certified by (Print or type name) <b>Rev. Dr. Christopher I. Wilkins</b>	Daytime Phone <b>3016225860</b>	Email Address <b>rector@stmarks-silverspring.org</b>
Signature		Date <b>03/01/2022</b>

**Warden/Vestry Approval**

Warden (Print or type name) <b>Lee Mericle, Senior Warden</b>	Email Address <b>seniorwarden@stmarks-silverspr;</b>	Daytime Phone <b>3014346635</b>
Indicate date that your 2021 Parochial Report was approved by the Vestry or Bishop's Committee (Canon I.6.1)		Date <b>02/22/2022</b>

**Parochial Report Completion**

How many people participated in completing this parochial report?	<b>4</b>
Please identify the roles of those who participated in completing this parochial report (Not including vestry members who only voted to approve it):	<b>Rector/Vicar, Wardens, Staff Member</b>

**Membership, Attendance and Services of the Reporting Congregation**

<b>Using Last Year's Report:</b>		Using the 2020 Parochial Report, record the Number of Baptized Members Reported as of December 31, 2020. (See your 2020 Parochial Report, Box M20)	
Active Baptized Members of the Reporting Congregation Reported Last Year	Members Reported Last Year = M20.	235	

**Using the Register of Church Membership and Rites:**

During the Report Year	<b>1. Increases during year:</b> All members added to the baptized members section of your congregation's Membership Register during 2021 by: baptism, confirmation/reception, or transfer; and those persons restored from inactive status, or not counted in last year's membership count.	Total Increases = 1.	4
Increases in Membership			
Decreases in Membership	<b>2. Decreases during year:</b> All baptized members lost by death, transferred to another congregation, removed to inactive status in the Register of Church Membership and Rites, removed for other reasons, or not removed from last year's membership count.	Total Decreases = 2.	2

Active Baptized Members of the Reporting Congregation At Year-End	M21: Add the increases entered in Box 1 to Box M20. Then subtract the decreases entered in Box 2 for the total active membership as of December 31, 2021	Total Active Baptized Members (end of report year) = M21.	237
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Communicants in Good Standing of the Reporting Congregation	<b>Communicants in good standing:</b> Baptized members of the reporting congregation, who "have received Holy Communion at least three times during the preceding year" and are faithful "in corporate worship, <u>unless for good cause prevented</u> ," and "in working, praying, and giving for the spread of the Kingdom of God."		
Adults	3. Adult communicants in good standing (age 16 and over) =	3.	195
Youth	4. Youth communicants in good standing (under age 16) =	4.	13
	5. Total communicants in good standing (3 + 4) =	5.	208
Others Active	6. Others who are active whose baptisms are not recorded in the Parish Register, or in another Episcopal congregation.	Others = 6.	29

**Using the Service Register:**

Average Sunday Attendance for 2021	<b>7. Sunday (&amp; Saturday Evening) Attendance:</b> Divide total attendance by the total number of Sundays when services were held.		
	Total attendance	2,912	÷ Total # of Sundays when services were held
			52
	Average Sunday Attendance = 7.	56	
Easter Attendance in 2021	8. Average Principal Worship Service Attendance on a Weekday (in congregations without Sunday or Saturday evening services)	8.	0
	9a. Total In-person Easter Sunday Attendance (including Easter Vigil):	9a.	0
	9b. Total In-person Christmas Eve and Christmas Day Attendance:	9b.	80

**Sacraments & Services:**

	Provide information for in-person and online separately.	<u>In-person</u>	<u>Online</u>
Number of Holy Eucharists Celebrated During 2021	10. Total Sunday & Saturday Evening Eucharists	(10) 86	56
	11. Total Weekday Eucharists	(11) 51	2
	12. Total Private Eucharists	(12) 0	0
Daily Offices and Other Services Held During 2021	13. Daily Offices Held on Sunday	(13) 0	0
	14. Daily Offices Held on Weekdays	(14) 16	0
	15. Marriages conducted in 2021	(15) 0	0
	16. Burials conducted in 2021	(16) 4	0

**Using the Register of Church Membership and Rites:**

Baptisms in 2021	17. Baptisms 16 years and older	(17)	1
	18. Baptisms under 16 years of age	(18)	0
Confirmations in 2021	19. Confirmations 16 years and older	(19)	0
	20. Confirmations under 16 years of age	(20)	0
Received in 2021	21. Received by a bishop	(21)	0

**Education:**

Children and Youth	22. Total Church School Students Enrolled	(22)	n/a
Adult Education	23. Regular Sunday or weekday adult education programs held?	Yes	<input checked="" type="checkbox"/> No <input type="checkbox"/>

24a. Number of adults engaged in religious education or spiritual formation 9

24b. Number of children and youth engaged in religious education or spiritual formation 0

24c. What was the impact, if any, of the pandemic on participation of children, youth and adults in religious education or spiritual formation?

Select one

Significantly less     Less     About the same     Slightly more     Significantly more

24d. How were religious education or spiritual formation programs held?

In-person     Online     Both

Circle all that apply

25. English

26. Other (please list) \_\_\_\_\_

**2021 worship during the Pandemic:**

1. In what ways has your community worshipped this year? (Check all that apply)

In-Person Indoors     In-Person Outdoors     Online     Hybrid

2. Do you track online participants/viewers?

Yes     No

2a. If you answered yes, how do you count online participation/viewers?

(examples: Number of devices, unique views, a formula to calculate number of viewers per device)

We count number of user/device views, adjusted to include multiple viewers on some devices, and we also track number of engagements per user each month.

2b. Optional: If you have online numbers for worship, what is your average weekly online worship participation? \_\_\_\_\_

24

3. What COVID safety measures, if any, were used for attending in-person worship?

(masks, vaccination requirement, etc.)

We required that face masks be worn, physical distancing with areas marked off, asymptomatic presentation

We also installed hand sanitizer stations and provided a supply of masks for those who needed them

4. What were the source of COVID safety measures taken? Check all that apply:

CDC; Church Committee; County; Diocese/Bishop; State

**Racial Justice and Reconciliation:**

5. We invite you to tell stories of how you have spent the last year naming, addressing, and dismantling the injustices of racism in yourselves, congregations, and your communities.

These matters we deal with, intentionally and as they arise, in the context of sermons, worship, Christian formation offerings, and sustained engagement with our community outreach and service partners. Our parish is multiracial and multicultural, and we also have groups from other countries and other Christian denominations using our facilities on a regular basis for worship, social activities, and community outreach. We partner with them as often as schedules allow.

**Stewardship and Financial Information of the Reporting Congregation****Giving Information for 2021:**

		Reporting currency: <u>US Dollar (United States)</u>	
Number of Pledges	1.	Number of signed pledge cards for 2021-report year	(1) <u>32</u>
Total \$ Pledged	2.	Total dollar amount pledges for 2021-report year	(2) <u>98,250</u>

**Report of Revenues and Expenses for 2021:**

Operating Revenues	3.	Plate offerings, pledge payments & regular support	(3) <u>150,915</u>
	4.	Money from investments used for operations in 2021	(4) <u>225,000</u>
	5.	Other operating income, including unrestricted gifts & restricted gifts used for operations, & contributions from congregation's organizations • Include your Paycheck Protection Program (PPP) loan in line 5 only if it has been converted to a grant. • Enter the amount of your PPP loan on the next page (line 22) whether or not it was converted.	(5) <u>39,905</u>
	6.	Unrestricted bequests used for operations	(6) <u>655</u>
		<b>Subtotal Normal Operating Income (3 + 4 + 5 + 6) = A</b>	<b>416,475</b>

	7.	Assistance from diocese for operating budget	(7) <u>0</u>
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		<b>Total Operating Revenues (A + 7) = B</b>	<b>416,475</b>
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Non-Operating Revenues	8.	Funds received for capital projects	(8) <u>91,848</u>
	9.	Additions to endowment, & other investment funds	(9) <u>0</u>
	10.	Contributions & grants for congregation based outreach & mission programs	(10) <u>0</u>
	11.	Funds for transmittal to other organizations	(11) <u>5,371</u>

		<b>Subtotal Non-Operating Revenues (8 + 9 + 10 + 11) = C</b>	<b>97,219</b>
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		<b>Total All Revenues (B + C) = D</b>	<b>513,694</b>
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Operating Expenses	12.	To diocese for assessment, apportionment, or fair share	(12) <u>6,000</u>
	13.	Outreach from operating budget	(13) <u>1,986</u>
	14.	All other operating expenses	(14) <u>411,755</u>

		<b>Subtotal Operating Expenses (12 + 13 + 14) = E</b>	<b>419,741</b>
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Non-Operating Expenses	15.	Major improvements & capital expenditures	(15) <u>86,477</u>
	16.	Expense for congregation's outreach & mission	(16) <u>7,986</u>
	17.	Funds contributed to Episcopal seminaries	(17) <u>0</u>
	18.	Funds transmitted to other organizations	(18) <u>5,371</u>

		<b>Subtotal Non-Operating Expenses (15 + 16 + 17 + 18) = F</b>	<b>99,834</b>
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		<b>Total All Expenses (E + F) = G</b>	<b>519,575</b>
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**At Year-End:**

As of December 31, 2021	19.	Total cash in all checking & savings accounts	(19) <u>18,473</u>
	20.	Total investment at market value (not including cash reported in line 19)	(20) <u>1,588,599</u>

**Continuing Stewardship and Financial Information of the Reporting Congregation**

**Information for 2021:**

21. If your congregation received a Paycheck Protection Program loan in 2020, was the loan forgiven in 2021?  Yes  No  
 If yes, how much was forgiven? 31,810

22. Did your congregation qualify and apply for a second round Paycheck Protection Program (CARES Act) loan for 2021?  Yes  No

23. Did your congregation receive a Paycheck Protection Program loan for 2021?  Yes  No  
 If yes, how much did your congregation receive? 33,351

24. Has the 2021 loan been forgiven?  
 Yes  No  In process  Have not applied yet  
 If yes, how much was forgiven? 33,351

25. Please provide an estimate of additional expenses your congregation incurred in 2021 due to the pandemic (equipment for broadcasting services, Zoom and other subscriptions, personal protective equipment, sanitizing supplies, additional liturgical expenses, etc.). 12,000

26. If you have an endowment or reserve funds, how did usage of those funds in 2021 change compared to 2020?  
 Increased  Decreased  Same

27. If you take an endowment draw, what was the percentage draw for 2021? 0.00

28. How significant was the actual negative impact of the pandemic on your congregation's finances for 2021, compared to the answer you provided last year (item 27, page 5)?  
 Very significant  Somewhat significant  Neutral  Somewhat insignificant  Very insignificant  
 Comments:  
 We experienced a decrease in attendance, participation and pledging and also incurred expenses for new video equipment and technical assistance to support our livestreamed worship. We also had extra costs for Covid cleaning, sanitizing and for PPE.

29. How significant is the negative impact of the pandemic on your congregation's finances for 2022?  
 Very significant  Somewhat significant  Neutral  Somewhat insignificant  Very insignificant  
 Comments:  
 Recovering from the pandemic will take some time. Attendance, participation and pledging have improved since 2021 but are not at pre-pandemic levels. We also will continue to livestream worship services and expenses to support this ministry will be ongoing.

30. Does the congregation have any outstanding debt?  Yes  No  
 If yes, how much? 0  
 What is the debt for? \_\_\_\_\_

**Narrative Questions**

Clergy, Vestry and Staff are encouraged to participate in answering these questions .

1. Looking toward the future, what changes do you hope to see in your faith community? What does your community need in order to bring about these changes?

Looking to the future, we hope to see meaningful growth in in-person attendance and participation. We have a well-established seniors ministry that is thriving. The majority of our worship community is adult, and our Adult Education offerings have survived the pandemic and become hybrid, with participation by Zoom as an option. We also want very much to cultivate offerings that will attract and nourish young adults and families with children. We do not, at present, have active social or Christian Education programs for youth and children. Seeding and nurturing these is a priority. The parish has existing outreach initiatives that benefit students attending neighboring public schools and their families; our doors are open. We want to welcome our neighbors.

Our parish needs go hand-in-hand with our hopes. We must raise in-person attendance, and increase volunteer participation in parish ministries in order to develop and sustain new programming. We also need the increased financial giving that (prayerfully) will come with this growth. We currently have a dedicated group of parishioners who have already taken on initiatives to enhance parish life and to communicate about the same with our congregation and community.

**Priest(s) Serving this Congregation**

Last name of Rector, Vicar, Dean, Priest-in-charge or interim <b>1. Wilkins</b>		First Name <b>Christopher</b>	Middle Name <b>Ian</b>
Title of position <b>Rector</b>	Year Ordained <b>2010</b>	Diocese of canonical residence <b>Washington</b>	
Employment status at this congregation: <input checked="" type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary		Year called to this congregation: <b>2020</b>	Church Pension Status <input checked="" type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active

Last name of associate priest, assisting priest or curate <b>2. Brown-Nolan</b>		First Name <b>Virginia</b>	Middle Name
Title of position <b>Chaplain</b>	Year Ordained <b>1999</b>	Diocese of canonical residence <b>Washington</b>	
Employment status at this congregation: <input type="checkbox"/> Full time <input checked="" type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary		Year called to this congregation: <b>0</b>	Church Pension Status <input type="checkbox"/> Active <input checked="" type="checkbox"/> Retiree <input type="checkbox"/> Non-active

Last name of associate, assisting or other priest		First Name	Middle Name
Title of position	Year Ordained	Diocese of canonical residence	
Employment status at this congregation: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary		Year called to this congregation:	Church Pension Status <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active

Last name of associate, assisting or other priest		First Name	Middle Name
Title of position	Year Ordained	Diocese of canonical residence	
Employment status at this congregation: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary		Year called to this congregation:	Church Pension Status <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active

If you have more than 4 priests who serve this congregation on a regular basis, complete this form online (where additional blanks will be generated) or attach a page to this paper form.

If you have no priest at present, who leads Sunday worship services? (check all that apply)

Supply priest     Deacon     Lay Leader     Other \_\_\_\_\_

A long-term supply priest: \_\_\_\_\_ (Give full name of long-term supply)

**Deacon(s) Serving this Congregation**

Last name of Deacon		First Name	Middle Name
<input type="checkbox"/> Deacon (Vocational) <input type="checkbox"/> Transitional Deacon		Year Ordained	+

Last name of Deacon		First Name	Middle Name
<input type="checkbox"/> Deacon (Vocational) <input type="checkbox"/> Transitional Deacon		Year Ordained	+

**Name(s) of other congregation(s) currently served by these priests (if any)**

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**Explanation of Unique or Unusual Clergy Situation:**

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**Outreach Ministries and Volunteer Activity of this Congregation**

Using the checkboxes below, please indicate whether your congregation provided any of the following community service or outreach ministries during 2021. If yes, indicate how many volunteers were involved.

For 2021, please estimate in the space provided approximately how many people were new volunteers this year.

Please also estimate in the space provided approximately how many people were helped or served each month by the ministry.

And, for 2021, using the checkboxes below, please indicate whether this is a new ministry for your congregation this year.

	Ministry of the Congregation	Is this a new ministry in 2021?	Estimated number of volunteers involved	Estimated number of new volunteers	Estimated number of people served
			<i>(Provide a total figure only. No symbols or text.)</i>		
1. Food pantry, soup kitchen, or meal projects	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5	0	50
2. Sustainable food garden/cooperative (such as "Farm to Tray")	<input type="checkbox"/>	<input type="checkbox"/>	0	0	0
3. Cash, vouchers, or help with rent/utilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	2	0	27
4. Day care, preschool, before- or after-school programs	<input type="checkbox"/>	<input type="checkbox"/>	0	0	0
5. Tutoring or literacy programs	<input type="checkbox"/>	<input type="checkbox"/>	0	0	0
6. Health programs (parish nurse, clinics, health education, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	0	0	0
7. Community organizing, organized social issue advocacy	<input type="checkbox"/>	<input type="checkbox"/>	0	0	0
8. Job placement, job training, employment counseling	<input type="checkbox"/>	<input type="checkbox"/>	0	0	0
9. Building projects (such as Habitat for Humanity)	<input type="checkbox"/>	<input type="checkbox"/>	0	0	0
10. Support groups (bereavement, divorce, job loss, 12-step, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	0	0	0
11. Programs for the elderly and homebound persons	<input checked="" type="checkbox"/>	<input type="checkbox"/>	2	0	14
12. Clothes closet, thrift store	<input checked="" type="checkbox"/>	<input type="checkbox"/>	6	0	30
13. Homeless or no-freeze shelter	<input type="checkbox"/>	<input type="checkbox"/>	0	0	0
14. Overseas sponsorships, microloans, Heifer Project, Haiti relief	<input type="checkbox"/>	<input type="checkbox"/>	0	0	0
15. Refugee resettlement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	12	12	45
16. Ecumenical or Interfaith Partnerships	<input type="checkbox"/>	<input type="checkbox"/>	0	0	0
17. Other, not listed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	25	0	50

**Backpack ministry to support local elementary school**

**Afghan refugee personal supplies drive**

**Afghan refugee coat drive**

**Diocesan Hunger Fund support**

**Local food pantry collection and donations**

**Thanksgiving food card donations**

**Angel Tree Christmas gift donations**