



ST. MARK'S CHURCH

EPISCOPAL-ANGLICAN

Approved Vestry Meeting Minutes, December 28, 2021, 7:30 pm

A. OPENING

Vestry members attending were Lee Mericle, Rosanne Tingley, Samuel Ayodele, Laura Robey, Lucy Fernandez, Jose Fernandez, Charlene Langley, Gail Soulea and Janis Smith - Parish Administrator.

All information for this meeting was sent to the Vestry members on Thursday, December 23, 2021, so that everyone could read the information prior to the meeting. All information in that mailing is attached to these minutes for the record and incorporated herein.

1. Opening Prayer:

At 7:33 p.m. Gail Soulea opened the meeting with prayer. Lee Mericle – Senior warden presided over the meeting in absence of Rev. Wilkins - Priest-In-Charge who was on vacation.

2. Acceptance of the meeting agenda:

A motion was made by Gail Soulea and seconded by Samuel Ayodele “to accept the agenda.” The motion carried.

3. Review and approval of the minutes from the November 30, 2021, vestry meeting. A

motion was made by Laura Robey and seconded by Rosanne Tingley to accept the minutes as written.” The motion carried.

B. REPORTS

1. Officers' Reports

a. Report from the Priest-In-Charge:

No questions or concerns.

b. Report from the Senior Warden:

No questions or concerns.

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- c. Report from the Junior Warden:
On page 14, Janis' name needs to be changed. Correct spelling should be Janis.
- d. Report from the Treasurer:
A motion was made by Rosanne and seconded by Lucy that the treasurer's report be accepted. The motion carried.

2. Vestry Liaison Reports

- a. Buildings and Grounds:
The question was asked if the church had a flood rider included in their insurance plan. Janis will check on this and email the vestry when she finds out the answer. Janis stated that when the sprinkler system malfunctioned, the insurance policy did cover some of the cost of the repairs. However, she doesn't know if damage to the church from a natural flood would be covered.
- b. Christian Formation and Education:
No questions or concerns.
- c. Communications:
The communications committee did not have a meeting, so there was nothing to report.
- d. Development:
No questions or concerns.
- e. Evangelism:
Gail stated that she has stopped putting out the books and snacks for the children because there are no children coming to service right now. She would like to send out track books to members who are not able to come to church. She will address this at the evangelism committee meeting in January 2022.
- f. Fellowship:
The committee has submitted a calendar with a list of events for the year. Mardi Gras is the first event. If Covid cases still increase they realize the event may need to be cancelled. In working with vendors, they have been asking them when would be the last day that they could cancel them without paying a penalty. Masks will be required, and proof of vaccination to attend the event.

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- g. FOC:
St. Mark's is still trying to find a solution to the doorbell problem with VAS.
- h. Outreach:
No questions or concerns.
- i. Pastoral Care:
No questions or concerns.
- j. Stewardship:
No questions or concerns.
- k. Thrift Shop:
No questions or concerns.
- l. Worship (included in PIC Report)

C. OLD BUSINESS

1. 2022 Budget – second draft: Lee pointed out that to balance the budget, the transfer from the investment account would be \$300,000 a year, which is up \$6,000 from the current budget. St. Mark's is making strides in increasing income from tenants and short-term rentals. More information may need to be shared with parishioners so that they'll know how the money that they pledge is used in the upkeep of the church. Stewardship needs to be ongoing.
2. Short-term rentals policies update – Community and Non-Profit groups: The form is finalized. Community and non-profit groups will not be charged unless they bring in food. Also, if Carlos has to open and close.

D. NEW BUSINESS

1. Rector's Contract:
Bishop Mariann has signed off on the Rector's contract, therefore, as of January 1, 2022, Rev. Christopher Wilkins will be St. Mark's new rector.

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2. Resignation of Treasurer: Wendy Steward has resigned from the treasurer's position. Lee asked the vestry to please help to find someone that they think would be a good fit for this position. A description of the treasurer's position was sent along with the vestry materials for this meeting.

3. Proposed Bylaws Updates:
 1. Clarifies employees of St. Mark's, with the exception of the Rector or priest-in-charge, are not eligible to serve as voting members of the Vestry.

 2. Specifies how motions and resolutions are handled in meetings other than actual meetings (in-person, hybrid, electronic). In other words, this would be for voting via something like email. Based on the Diocesan Canons concerning the conduct of vestry meetings electronically. (Canon 47, Section 4705(h)(6)(B)(ii).

 3. Prohibits voting where a conflict of interest may arise.

E. ADDITIONAL MATTERS

1. For the Good of the Order and for Good Order:
 1. Due to the recent Covid outbreak KN-95 mask will be offered to parishioners at worship services, coffee hour will not be held during the month of January. Also, the thrift shop will be closed during the month of January.

F. CLOSING PRAYER

The meeting was closed in prayer by Rosanne at 8:49p.m.

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